

Job Captain

Studio E Architects is seeking a talented, organized and highly motivated candidate to work in a collaborative, team environment in our San Diego studio. The full-time Job Captain will work directly with the principals and project managers in the design development and coordination of multiple architectural projects, primarily multi-family housing. The firm is specifically looking for a Job Captain who is detail-oriented, with excellent communication and technical abilities and hands-on experience with complex multi-family or mixed-use projects in Revit. As an employee at Studio E Architects, you will touch all phases of projects, walk the job sites, be included in meetings, have a broad range of responsibilities, and the ability to grow through mentorship in a close-knit collaborative atmosphere.

About us:

Studio E Architects is an innovative and award-winning San Diego-based firm committed to client service, design excellence, environmental responsibility, employee growth and work/life balance. Studio E Architects was founded in 1987 and is presently a diverse twenty-person office. The firm has built a varied body of work including affordable housing, mixed-use infill development, charter schools, university, civic, historic reuse, and urban planning projects. The work of the firm is consistently praised for its understanding of place and its inventive optimism.

Job Captain responsibilities include:

- Generation and organization of the Revit model within the office and with project consultants;
- Development and coordination of construction documents, including project detailing and basis of design;
- Manage the permitting and plan check process with the local jurisdictions;
- Assist with establishing project schedules, deliverable and milestones;
- Assist with coordinating and assigning team tasks, goals and deliverables within the team;
- Assist in design and design presentations;
- Assist in coordination of construction administration effort

Applicants MUST have the following qualifications:

- Professional Degree in Architecture from an accredited architecture program;
- Minimum of 5 years' experience in an architectural office;
- Demonstrated advanced knowledge and experience in Revit;
- Experience with technical aspects of architecture and assembling construction documents;
- Knowledge of state and local building and zoning codes including accessibility;
- Ability to work independently and as a member of a team;

- Ability to self-start and stay on task with excellent organizational and time management skills;
- Sensitivity to design and aesthetics;
- Experience using Sketchup, Adobe Creative Suite, AutoCAD and Microsoft Office;
- Ability and familiarity with remote working;

Competitive salary and benefits including 401K Plan offered, accrued paid vacation, employee health insurance plan premium or equal stipend, dental insurance offered, professional development support and more.

How to Apply: Email cover letter, resume and work sample in PDF format (10Mb max) or link to digital portfolio. No phone calls please.

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